

HEVERSHAM PARISH COUNCIL

Councillors are hereby summoned and members of the public are invited to attend a meeting of the Parish Council to be held on **Wednesday 26 November 2025** at 7.30pm in The Athenaeum, Leasgill for the purposes detailed in the following agenda

A G E N D A

1. **Apologies**
To receive apologies with reasons for absence
2. **Minutes**
To authorise the Chair to sign the minutes of the meeting held on 22 October 2025 as a true record
3. **Declarations of Interest**
To receive declarations of interest by members in respect of items on this agenda (*Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting*)
4. **Requests for Dispensation**
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest
5. **Public Participation**
Members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda
6. **Ongoing Items**
 - i) Crow Wood
 - ii) Yellow line parking restrictions
 - iii) Field of Dreams
 - iv) Village 20 mph scheme update
 - v) Community resilience (emergency planning) policy
7. **Reports**
 - To receive any report from the Westmorland and Furness Councillor
 - To receive any relevant information from The Athenaeum
 - To receive any relevant matters from Cumbria Police including the Neighbourhood Policing Team update for October 2025 (emailed to Cllrs.12/11/25)
8. **Planning**
 - i) To note that the following planning applications have been submitted to W&FC and circulated to members of the Council since the last meeting:
 - 2025/2934/FPA High Field, Ackenthwaite**
Construction of steel framed machinery building
 - 2025/2211/FPA 1, Eversley Gardens, Leasgill**
Variation of condition 2 (approved plans) attached to planning permission 2024/0466/FPA (alterations to existing dwelling house, including extension to existing balcony, attic conversion of part existing roof space including raising existing roof level to part of dwelling)
 - ii) To note any planning applications received and circulated to members of the Council since publishing the agenda
 - iii) To note that the following planning applications have been **approved** by W&FC since the last meeting:
 - 2025/1933/TPO Olde Blue Bell, Heversham**
T1 (Oak) – Large mature Oak tree with significant canopy spread, overtopping adjacent properties. The inner crown is very sparse, crown reduction by up to 3 metres throughout the canopy
 - 2025/1936/TPO Hillside, Woodhouse Lane, Heversham**
G1 – group of beech - Common, copper and cut-leaf. Mature canopy in very good health but now beginning to obstruct the highway and cast excessive shade over neighbouring properties. Prune back by maximum, of 2m to regain spherical shape of combined canopy and crown raise over lane to give minimum clearance of 5.5m for agricultural traffic
 - iv) To receive any report from the Neighbourhood Plan group
 - v) To receive any report regarding the Heversham House planning application
9. **Highways / Footpaths / Trees and Woods**
 - a. To consider any Highways matters including Primary School warning lights
 - b. To receive any report from the Working Group for footpaths/tracks
 - c. To consider any trees and woods matters including (i) planting under the Queen's Platinum Jubilee Tree Scheme and the purchase of a plaque and (ii) planting of trees at Quarry Wood
10. **Playground Report**
 - i) To inform the council of the condition of the playground at the weekly inspections
 - ii) To record who will be making the inspections until the next meeting

11. Community Governance Review

To discuss any necessary action following receipt of the slides from the information sessions (emailed to Cllrs.29/10/25)

12. Christmas 2025

To make final arrangements

13. Street Lighting Electricity

To receive a report from the Clerk

14. Finance

- i) To note that there have been no receipts since the last meeting
- ii) To note any receipts since publishing the agenda
- iii) To note the following payments made by direct debit since the last meeting
 - Npower – street lighting electricity September 2025 - £129.05
 - D&C Atkinson – mowing October 2025 - £140.00
- iv) To approve the following payment:
 - A2A Advertising Ltd – Website design – £270.00
- v) To consider the applications for maintenance contributions made by The Athenaeum and by St Peter’s Church (re churchyard)
- vi) To approve any payments due since publishing the agenda
- vii) To confirm the appointment of Jean Airey as the internal auditor for 2025/26
- viii) To receive and consider the receipts and payments account for the half-year to 30 September 2025
- ix) To receive and consider the half-year budget comparison 2025/26
- x) To receive an update from the Clerk regarding Assertion 10 progress including to receive and approve an IT Policy
- xi) To receive and consider the Clerk’s annual appraisal
- xii) To note the bank balance at 31 October 2025 and authorise the Chair to counter-sign the bank statement

15. Correspondence – to note any other correspondence received and not included as an item on this agenda and decide upon any necessary action:

- i) National Highways – M6 Jct 36 upcoming drainage works (emailed to Cllrs.28/10/25 & 11/11/25)
- ii) W&FC – Child Friendly W&F initiative launch (emailed to Cllrs.29/10/25)
- iii) W&FC – New housing measures introduced to protect poultry and captive birds in W&F (emailed to Cllrs.29/10/25)
- iv) W&FC – Have your say on Kendal riverside Active Travel route (emailed to Cllrs.30/10/25)
- v) W&FC – Draft Design Code for new developments for comment (emailed to Cllrs.12/11/25)
- vi) W&FC – Supporting care leavers to thrive in W&F (emailed to Cllrs.12/11/25)
- vii) W&FC – Cumbria’s Local Nature Recovery Strategy published (emailed to Cllrs.12/11/25)
- viii) CALC – W&F branch event on 26/11/25 – Winter Readiness (emailed to Cllrs.12/11/25)
- ix) CALC – Cumbria Local Nature Partnership news (emailed to Cllrs.12/11/25)
- x) CALC – Cumbria Local Nature Recovery Strategy launch & celebratory event on 5/12/25 (emailed to Cllrs.12/11/25)
- xi) W&FC – Week of action to highlight importance of safeguarding adults (emailed to Cllrs.12/11/25)
- xii) W&FC – Council warns against battery disposal n bins (emailed to Cllrs.14/11/25)
- xiii) W&FC – Landslip road repair presents “difficult challenge” (emailed to Cllrs.14/11/25)
- xiv) CALC News September & October 2025 (emailed to Cllrs.18/11/25)
- xv) CALC – Useful Charity Commission resources (emailed to Cllrs.18/11/25)
- xvi) CALC - W&F branch event on 10/12/25 – prevent radicalisation and grooming (emailed to Cllrs.20/11/25)

16. Westmorland Gazette - to identify any relevant matters from this meeting to be reported for the Westmorland Gazette

17. To note any ‘Items for Information’ - *no decisions or action permitted*

18. To receive items for consideration for a future agenda:

- i) None at present

Date of next meeting - to confirm the next meeting of the Parish Council will be held on Wednesday 17 December 2025 at 7.30pm in The Athenaeum, Leasgill

Malcolm Richardson

Clerk to the Council
Old Barn Cottage, Borwick, Carnforth LA6 1JS
hevershamparishcouncil@gmail.com
07918 620261
21 November 2025

