

## HEVERSHAM PARISH COUNCIL

Councillors are hereby summoned and members of the public are invited to attend a meeting of the Parish Council to be held on **Wednesday 22 October 2025** at 7.30pm in The Athenaeum, Leasgill for the purposes detailed in the following agenda

### A G E N D A

1. **Apologies**  
To receive apologies with reasons for absence
2. **Minutes**  
To authorise the Chair to sign the minutes of the meeting held on 24 September 2025 as a true record
3. **Declarations of Interest**  
To receive declarations of interest by members in respect of items on this agenda (*Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting*)
4. **Requests for Dispensation**  
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest
5. **Public Participation**  
Members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda
6. **Ongoing Items**
  - i) Crow Wood
  - ii) Yellow line parking restrictions
  - iii) Field of Dreams
  - iv) Village 20 mph scheme update
  - v) Community resilience (emergency planning) policy
7. **Reports**
  - To receive any report from the Westmorland and Furness Councillor
  - To receive any relevant information from The Athenaeum
  - To receive any relevant matters from Cumbria Police including the Neighbourhood Policing Team update for September 2025 (emailed to Cllrs.17/10/25) and a report from the Neighbourhood Policing Pledge meeting on 20 October 2025
8. **Planning**
  - i) To note that the following planning application has been submitted to W&FC and circulated to members of the Council since the last meeting:  
**2025/1933/TPO Olde Blue Bell, Heversham**  
SLDC Tree Preservation Order No 139 (1998) – Tree T1 (Oak) – Large mature Oak tree with significant canopy spread, overtopping adjacent properties. The inner crown is very sparse, crown reduction by up to 3 metres throughout the canopy
  - ii) To note any planning applications received and circulated to members of the Council since publishing the agenda
  - iii) To note that no planning applications have been **approved** by W&FC since the last meeting
  - iv) To receive any report from the Neighbourhood Plan group
9. **Highways / Footpaths / Trees and Woods**
  - a. To consider any Highways matters including Primary School warning lights
  - b. To receive any report from the Working Group for footpaths/tracks including the incorrect date on the parish noticeboards
  - c. To consider any trees and woods matters
10. **Playground Report**
  - i) To inform the council of the condition of the playground at the weekly inspections
  - ii) To receive any report regarding the repairing and replacing of the playground fencing
  - iii) To record who will be making the inspections until the next meeting
11. **Leasgill Quarry Trust**  
To receive the Leasgill Quarry Trust financial report for the year ended 31 August 2025 and to consider the Committee's recommendations for grants to be made by the charity
12. **Remembrance Day**  
To discuss the arrangements and the purchase of a poppy wreath
13. **Christmas 2025**  
To discuss tree purchase, lights and any other matters

**14. Street Lighting Electricity**

To receive a report from the Clerk

**15. Finance**

- i) To note that there has been the following receipt since the last meeting:  
Westmorland & Furness Council – community infrastructure levy - £150.00
- ii) To note any receipts since publishing the agenda
- iii) To note the following payments made by direct debit since the last meeting  
Npower – street lighting electricity - August 2025 - £121.14  
D&C Atkinson – mowing September 2025 - £140.00
- iv) To approve the following payment:  
M R Richardson – salary and expenses to 31 October 2025 – £1,733.19  
H M Revenue & Customs – PAYE/NIC on above salary – £507.61  
Royal British Legion – poppy appeal - £60.00  
Thomas Nelson – playground fencing - £570.85  
WH & G Hodgson – playground fencing - £300.00  
Andrew Kitching - hedge cutting - £111.84
- v) To approve any payments due since publishing the agenda
- vi) To receive an update from the Clerk regarding Assertion 10 progress
- vii) To arrange the Clerk’s annual appraisal
- viii) To note the bank balance at 30 September 2025 and authorise the Chair to counter-sign the bank statement

**16. Correspondence – to note any other correspondence received and not included as an item on this agenda and decide upon any necessary action:**

- i) Boundary Commission – W&F ward boundary review – final recommendations (emailed to Cllrs.30/9/25)
- ii) W&FC – Community Governance Reorganisation (CGR) Order to change date of parish elections from May 2028 to May 2027 (emailed to Cllrs.16/10/25)
- iii) W&FC – New CGR review for W&F consultation – closes 8/12/25 (emailed to Cllrs.16/10/25)
- iv) W&FC – Temporary road closure – C5071 Hincaster 27/10/25 (emailed to Cllrs.16/10/25)
- v) W&FC – Temporary road closure – C5071 Ackentwaite 27/10/25(emailed to Cllrs.16/10/25)
- vi) KEY – 10 Year celebrations on 29/10/25 (emailed to Cllrs.17/10/25)
- vii) W&FC – 20mph schemes are making communities safer (emailed to Cllrs.17/10/25)
- viii) W&FC – Councils say yes to new Mayor-led authority (emailed to Cllrs.17/10/25)
- ix) W&FC – Council putting nature first with new strategy (emailed to Cllrs.17/10/25)
- x) W&FC – Cabinet approves new Sustainable Building Strategy (emailed to Cllrs.17/10/25)
- xi) CALC – Proposal to help keep all councillors connected

**17. Westmorland Gazette** - to identify any relevant matters from this meeting to be reported for the Westmorland Gazette

**18. To note any ‘Items for Information’** - *no decisions or action permitted*

**19. To receive items for consideration for a future agenda:**

- i) Queen’s Platinum Jubilee Tree Scheme plaque – When new trees are ready in 2025

**Date of next meeting** - to confirm the next meeting of the Parish Council will be held on Wednesday 26 November 2025 at 7.30pm in The Athenaeum, Leasgill

***Malcolm Richardson***

Clerk to the Council

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17 October 2025

